



**TOWN OF WEARE**  
PLANNING BOARD  
ZONING BOARD OF ADJUSTMENT  
15 Flanders Memorial Road  
P.O. Box 190  
Weare, NH 03281  
Phone: (603) 529-2250  
Fax: (603) 529-4554

Naomi L. Bolton  
Land Use Coordinator

**Office Hours:**  
Monday  
thru  
Friday  
8 AM – 4:30 PM

**CIP SUBCOMMITTEE  
MINUTES  
NOVEMBER 22, 2005  
(Approved as written 11/7/08)**

**PRESENT:** Paul Morin, Chairman; Heleen Kurk; Richard Butt; Monte Brown

**GUESTS:** None

**I. Gifts and Donations:**

The meeting began at 7:00 PM. Richard Butt asked about the policy for accepting gifts that eventually need replacement. He stated that we need a policy to decide if something like the DARE police vehicle needs to go in front of the voters to be added to the police vehicle rotation or if it was already made a part of that rotation when the gift was accepted. Heleen Kurk stated that she does not believe the acceptance of a gift means that the Town is obligated to replace that vehicle or item when it wears out. Paul Morin agreed. All agreed that the policy question should be asked of the selectmen to go forward.

**II. Budget:**

Paul Morin stated that he did some research and that he believes the overall budget for the CIP should be about \$500,000 of tax dollars. He arrived at this number by averaging the total requests for the next 10 years, which came to about \$516,000. He said that this represents roughly 13.3% of the Town portion of the budget which he thought was about what other towns are spending on capital improvements. He also calculated this amount to be about \$1.25 of tax rate impact. There was a lot of general discussion about how to establish a budget for CIP and what would be the proper amount. No conclusion was reached.

**III. Bonds:**

Paul Morin pointed out that the committee has not yet heard from the schools and that he would ask Naomi to contact them on Monday. He also asked why the bond payment for the safety does not appear on the spreadsheet or in the calculations. Richard Butt said he did not think that bond payments should be put into the plan that goes before the voters because it has already been approved by the voters. There was much discussion by all present about how to handle the upcoming \$81,675 bond payment within the CIP. The topic will be brought up again at the next meeting when more committee members are present.

**IV. Public Communication:**

Richard Butt thought that we should have a focus group to help the committee understand what the public will need to know about the plan. One suggestion was to combine the focus group with a publicly advertised function such as a coffee house. Paul Morin suggested that a FAQ could be included in the town mailer to better inform the voters on the CIP.

Paul Morin will contact everyone by email to determine the next meeting day and time. All noted that there was still a lot of work to be done on the plan and little time to do it. The plan is due to be presented to the Planning Board on December 15<sup>th</sup> and then it will be forwarded to the Selectmen. A progress presentation will be made to the Finance Committee on December 1<sup>st</sup>.

Meeting adjourned at 9:00 PM.

Respectfully submitted,

Paul Morin, Chairman